



**NOTICE OF PUBLIC MEETING**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**Monday, October 16, 2023 at 4:30 pm**  
**1500 West Agency Road, West Burlington, Iowa**  
**Board Room**

**Tentative Agenda**

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
  - 1.3.1 Audience
  - 1.3.2 Administration
  - 1.3.3 Board
- 1.4 Community Colleges for Iowa Trustees Report

2.0 Action Items

- 2.1 Approval of Consent Agenda  
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 2.2 Approval for ICART (Industrial Controls, Automation, and Robotics Technology) to Transition to CBE (Competency Based Education)

3.0 Accountability

- 3.1 President's Report
- 3.2 Fall Enrollment Summary Update
- 3.3 Monthly Financial Report
- 3.4 Facilities Update

4.0 Future Meetings

Community Colleges for Iowa Trustees meetings:

- Wednesday, October 25, 2023, Joint Meeting w/President's at 9 a.m.
- Wednesday, October 25, 2023, Board Retreat at 1 pm
- Tuesday, November 28-Thursday, November 30, 2023 – Community Colleges Convention & Tradeshow
- Wednesday, December 13, 2023, Board Meeting at 10 am

SCC Board of Trustees meetings:

- Monday, November 13, 2023, at 4:30 pm at West Burlington Campus
- Monday, December 11, 2023, at 4:30 pm at West Burlington Campus
- Monday, January 8, 2024, at 4:30 pm at West Burlington Campus
- Monday, February 12, 2024, at 4:30 pm at West Burlington Campus
- Monday, March 4, 2024, at 4:30 pm at West Burlington Campus

5.0 Adjournment

*Darcy Burdette*

Darcy Burdette, Board Secretary

# CONSENT AGENDA

for

October 16, 2023 Regular Board Meeting

1. Approval of Minutes

- September 11, 2023 Regular Board Meeting Minutes

2. Presentation of Bills of Account

3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

<b>Name</b>	<b>Title</b>	<b>Date of Hire</b>	<b>Last day of Employment</b>	<b>Reason</b>
Rachel Boyd	Student Success Advocate – Concurrent Enrollment	08/17/2020	10/15/2023	Accepted open Director of CTE Career Services position.
Kalleen Cutts	Bookstore Sales Assistant	06/08/1998	05/31/2024	Accepted early retirement.
Peyton Deterding	Director of Intercollegiate Athletics	09/01/2021	11/03/2023	Personal.
Tim Hunter	Instructor – Auto motive Technology	08/15/2013	08/13/2024	Accepted early retirement.
Reta Krieger	Administrative Assistant – Institutional Advancement	06/08/2021	01/02/2024	Personal.
Alexandria Pardall	Administrative Assistant – Student Affairs – Keokuk	08/01/2023	10/13/2023	Personal.
Debra Shaffer	Instructor – Medical Assistant/Program Coordinator	01/05/2006	08/13/2024	Accepted early retirement.
Cathy Ziglar	Professor - Biology	08/16/2006	08/13/2024	Accepted early retirement.

4. Employment Contracts

<b>Name</b>	<b>Title</b>	<b>Contract Period</b>	<b>Salary</b>
Taylor Bartlett (Replacement)	Administrative Assistant – Student Affairs - Keokuk – Level 6	October 9, 2023 – June 30, 2024	\$22,800.00 (\$31,200.00 annual)
Rachel Boyd (New)	Director of CTE Career Services, Outreach and Placement	October 16, 2023 – June 30, 2024	\$39,134.61 (\$55,000.00 annual)